



Funeral Assistance Overview

Ukpeagvik Inupiat Corporation (UIC) is committed to supporting its shareholders. Our funeral assistance program is designed to help the shareholder's family cover some of the funeral and travel expenses in the event of losing a loved one.

Coordination

It is expected that the immediate family of the deceased will select one individual to serve as the main point of contact for coordination between the family of the deceased and UIC.

Eligibility & Definitions

1. Deceased must be a UIC shareholder.
2. Applicant must be an immediate family member of the deceased
 - An immediate family member is defined as a mother, father, sister, brother, husband, wife, son, daughter, mother-in-law, father-in-law, grandparents, grandchild, stepfather/stepmother, stepson/stepdaughter, or unmarried domestic partners

If you meet the qualifications defined above, you may continue the application process. Participation in the program is discretionary and controlled by the UIC Funeral Assistance Policy (UIC-EM-2-6-002)

Funeral Expenses

- ❖ The maximum amount of assistance will be no more than \$2,500 per shareholder funeral for funeral expenses. Expenses will be paid directly to the vendor. We do not offer cash payments or reimbursements.

Travel Assistance

- ❖ UIC may provide up to two (2) roundtrip airfare tickets (in-state) and one (1) roundtrip airfare ticket (out-of-state) annually for immediate family members of the deceased.

Vehicle Rental from UIC Car Rental in Barrow

- ❖ UIC may provide up to three (3) days of UIC Car Rental in Barrow for funeral associated purposes, i.e. grave digging, taking casket to and from the site, and escorting family. A W-9 form must be completed.

How to Apply

1. Complete the "Funeral Assistance Application" (Pages 2-3)
2. Attach supporting invoices and documents
3. Submit the application to UIC Stock Department
 - In-Person: 1250 Agvik Street, Barrow, AK
 - Email: stock@uicalaska.com
 - Fax: (907) 802 - 3141

Funeral Assistance Application



Please answer all questions. Failure to do so will result in delayed processing or denial.

I am requesting assistance with Funeral Expenses Travel Vehicle Usage

To be considered for assistance, please describe your specific needs. Examples of funeral expenses include funeral home costs, casket, shipping, and flowers.

Required: For an application to be considered complete, you must submit all invoices related to your assistance request above. Payments are made directly to the funeral home and/or vendor. No reimbursements are allowed.

Vehicle Usage Dates (3 days) _____ to _____

Expected Funeral Service Date _____

Deceased UIC Shareholder Information

Full Legal Name

Maiden Name

Date of Birth

Date of Death

Designated Family Representative Information

Full Legal Name

Maiden Name

Relationship to Deceased

Date of Birth

Mailing Address

Phone Number

Email Address

In-State Travel Assistance (Maximum 2 People)

Traveler 1

Full Legal Name

Relationship to Deceased

Date of Birth

Gender

Airlines Mileage Number

Phone Number

Departure & Arrival City

Departure & Return Date

Email Address

Traveler 2

Full Legal Name

Relationship to Deceased

Date of Birth

Gender

Airlines Mileage Number

Phone Number

Departure & Arrival City

Departure & Return Date

Email Address

Out-of-State Travel Assistance

Full Legal Name

Relationship to Deceased

Date of Birth

Gender

Airlines Mileage Number

Phone Number

Departure & Arrival City

Departure & Return Date

Email Address

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____	<i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 20px; text-align: center;">-</td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 20px; text-align: center;">-</td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> </tr> </table>					-			-				
				-			-					
or												
Employer identification number												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 20px; text-align: center;">-</td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> <td style="width: 25px; border: 1px solid black;"> </td> </tr> </table>					-							
				-								

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.