

HOW TO ATTEND UIC'S 47TH ANNUAL MEETING

Date: October 24, 2020

Time: 1:00pm-2:30pm

What Equipment Do I Need to Watch the Annual Meeting On Zoom?

To use Zoom you will need one of the following:

Computer. Windows or Apple computer

Mobile Device. iOS or Android

Phone. Mobile device, desk, or landline

To watch the annual meeting on a Mac Computer:

Installing Zoom (Mac)

1. Go to: <https://zoom.us/join>
2. On the "Zoom Software Download Center" page, download the first option **Zoom Client for Meetings**.
3. Once the download is complete, open the Finder. In the Finder, go to your **Downloads** folder and then double-click on the **Zoom.pkg** file listing.
4. In the pop-up window, click **Continue** to run the installer program.
5. Follow the prompts to complete the install process.
6. Once completed the Zoom Cloud Meetings window will display.
7. From here you have the option to sign in or join a meeting. Click the **Join a Meeting** button
8. Enter the Meeting ID and Passcode:

Meeting ID: 843 7742 4966

Passcode: 381139

To watch the annual meeting on a Windows Computer:

Installing Zoom (Windows)

1. Go to: <https://zoom.us/join>
2. On the “Zoom Software Download Center” page, download the first option **Zoom Client for Meetings**.
3. In the “Save As” dialog box, select the **Downloads** folder as the destination folder on your computer in which to save the installer file *ZoomInstaller*, and then click **Save**.
4. Once you’ve downloaded the *ZoomInstaller* file, double-click on the installer file in Windows Explorer to start the installation process.
5. If the “Open File” pop-up window displays, click **Run**.
6. The install process starts.
7. Once completed the Zoom Cloud Meetings window will display.
8. From here you have the option to sign in or join a meeting. Click the **Join a Meeting** button
9. Enter the Meeting ID and Passcode:

Meeting ID: 843 7742 4966

Passcode: 381139

To watch the annual meeting on an Apple Iphone or an iOS Mobile Device:

Installing Zoom (iOS)

1. Tap on the Apple [App Store](#) icon on your iOS device to open.
2. Tap on **Search** at the bottom right of your screen.
3. Enter **Zoom** in the search text box.
4. Select **ZOOM Cloud Meetings** from the available app choices, and then tap on the **GET** button.
5. The install process will start.
6. Tap **Open**.
7. From here you have the option to sign in or join a meeting. Click the **Join a Meeting** button
8. Enter the Meeting ID and Passcode:

Meeting ID: 843 7742 4966

Passcode: **381139**

To watch the annual meeting on a Samsung Galaxy or an Android Mobile Device:

Installing Zoom (Android)

1. Tap on the Google [Play Store](#) icon.
2. In Google Play, tap on **Apps**.
3. In the Play Store screen, tap on the Search icon (magnifying glass) located at the top right-hand side of the screen.
4. Enter *zoom* in the search text area, and then tap **ZOOM Cloud Meetings** from the search results.
5. In the next screen, tap **Install**.
6. In the next screen, tap **Accept**.
7. After Zoom has installed, tap **Open**.
8. From here you have the option to sign in or join a meeting. Click the **Join a Meeting** button
9. Enter the Meeting ID and Passcode:

Meeting ID: **843 7742 4966**

Passcode: **381139**

To listen to the annual meeting by phone (audio only)

1. Dial either number: **(253) 215-8782** or **(346) 248-7799**
2. Enter the Meeting ID and Passcode:

Meeting ID: **843 7742 4966**

Passcode: **381139**

To listen to the annual meeting translated in Inupiaq:

1. After joining the annual meeting in Zoom, click on the “Interpretation” Icon in your meeting controls
2. Select “Inupiaq”
3. Click “Mute original audio”