



**UIC LANDS DEPARTMENT**

P.O. Box 890 | 1250 Agvik Street | Barrow, Alaska 99723  
Phone 907-852-4460 | Fax 907-852-4459  
[www.uicalaska.com](http://www.uicalaska.com) | [permits@uicalaska.com](mailto:permits@uicalaska.com)

**INTERNAL USE ONLY:**

**COMPANY # 10000**  
**SUB-ACCT # 085.100.001.00.00**  
**G/L # 310001**  
**PROJECT # 000.2000.0850000**

***LAND USE ACCESS PERMIT APPLICATION | Concession Stand***

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**Football Field, Barrow, Alaska**

Today's Date: \_\_\_\_\_ Season Year: \_\_\_\_\_ Permit #: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Daytime: \_\_\_\_\_ Evening: \_\_\_\_\_

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

List past experience with concession operation or similar business:

\_\_\_\_\_  
\_\_\_\_\_

List type of concession stand to be used:

\_\_\_\_\_

Check which items will be sold:

- Pre-packaged foods (chips, candy, gum)
- Pre-packed beverages (soda, water, Gatorade)
- Coffee, Hot Chocolate
- Hot Dogs
- Hamburgers
- Other (Provide detail):

\_\_\_\_\_  
\_\_\_\_\_

List equipment(s) to be used:

\_\_\_\_\_

Dates of operation: \_\_\_\_\_ Thru: \_\_\_\_\_

Times of operation: \_\_\_\_\_

Concessionaires plan of action to reduce impact of garbage and trash collection:

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**CONDITIONS**

- 1) The concessionaire shall pay a Concession Permit Fee of **\$300.00** at the time of the agreement and permit is signed.
- 2) The concessionaire is responsible and required to obtain all licenses and permits required by Federal, State, Borough and Municipal Government. A copy of your license and approval from the NSB Health Department are required before issuance of a Concessions Permit.
- 3) To the fullest extent permitted by law, Concessionaire will indemnify and hold harmless Ukpeagvik Inupiat Corporation and NSB School District, including their employees, officers, and agents from any and all claims, damages causes of action, losses, expenses (including attorney fees), and liabilities, negligence, fault or strict liability, resulting from loss, damage, personal injury to, or death of any third party, to the extent caused by any act or omission of the Concessionaire, and for any and all loss, damage, injury, or death resulting to the indemnifying party's property or personnel arising out of any incident related to their concession at or near the Cathy Parker Football Field.
- 4) Concessionaire shall be responsible to purchase and maintain in force at all times, the following insurance policies required hereunder. Failure to furnish proper evidence of insurance, or the lapse of insurance required under the provisions of the application, may be grounds for termination.
  - a. Workers' Compensation Insurance: Workers' Compensation Insurance in compliance with the laws of the State of Alaska covering all employees engaged in the performance of the operations of the Concessionaire.
  - b. Employers Liability Insurance: Employers Liability Insurance, with minimum limits of \$500,000 Bodily Injury by accident/Each Accident, \$500,000 Bodily Injury by Disease/Policy Limit, \$500,000 Bodily Injury by Disease/Each Employee.
  - c. Commercial General Liability Insurance: Commercial General Liability Insurance on a "Per Occurrence" basis with limits of liability not less than \$500,000 combined single limit Bodily Injury & Property Damage, \$500,000 Personal Injury, \$500,000 aggregate.
  - d. Additional Insured: The following shall be listed as Additional Insured on the Commercial General Liability policy: Ukpeagvik Inupiat Corporation and NSB School District, including all agents, assigns, subsidiaries, subcontractors, employees, and volunteers.
- 5) All utilities, including gas, electric, water, sewer are not available at the Cathy Parker Football Field.
- 6) The concessionaire is responsible for picking up garbage generated from their concession and is required to follow their proposed plan of action, which is stated on their application.
- 7) Any temporary or permanent improvement or building must have prior approval of the UIC Lands Department. Any permanent improvement or building will become property of Ukpeagvik Inupiat Corporation upon termination of the concession contract.

- 8) The concessionaire will be responsible for any and all damages that occur to the Cathy Parker Football Field due to concessionaire negligence or willful action.
- 9) UIC Lands Department shall have the right to request the removal of any concession personnel that UIC feels is not acting in the best interest of the general public.
- 10) UIC Lands Department reserves the right to allow more than one concessionaire, and to limit the number of concessionaires at the Cathy Parker Football Field.
- 11) Permitted concessionaires will not be allowed to sell their concessions at special events used as fundraisers for non-profit organizations unless authorized to do so by the event organizers.
- 12) Additional advertising in the Cathy Parker Football Field or other means of drawing attention to operation is not allowed. Examples would be additional signage, music, or solicitation using pamphlets.
- 13) Concessions must be managed in a professional manner.
- 14) The fee for selling concessions in the Cathy Parker Football Field is non-refundable.
- 15) Concessionaires shall not interfere, encroach, or obstruct the surrounding ground areas involved with construction and barging/wharfing activities, or block any public road-ways or rights-of-ways.

#### **PENALTIES**

UIC Lands Department will present written notification of any problems or regulations that are not being met. The concessionaire will have one week to make the necessary changes to their concession operations.

If the changes are not made, UIC Lands Department shall reserve the right to:

- 1) Require another Concession Permit Fee of \$300.00 to continue operation of the concession; or,
- 2) Give written notification that the permit will be terminated within fourteen (14) days and concessionaire to pay for any damages.

Any appeals must be made in writing and directed to the Vice-President of Lands at UIC Lands Department.

#### **ENFORCEMENT**

Individuals, groups, or organizations managing concessions at the Cathy Parker Football Field, selling or issuing alcohol, using facilities without proper agreements, breaking UIC policies regarding use of any facilities may be ticketed by law enforcement and may be assessed a fine per city ordinance, plus pay the appropriate fees. Additional occurrences or the inability to pay a rental or permit fee will result in forfeiture of use of any UIC grounds or facilities.



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**LAND USE ACCESS PERMIT APPLICATION | Concession Stand**

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**Football Field, Barrow, Alaska**

Approved Permit Number: \_\_\_\_\_

***\*Please keep a copy of the approved permit with you at your site and visible at all times.***

Name of Concession: \_\_\_\_\_

Type of Concession: \_\_\_\_\_

Permit Fee:                     **\$300.00**                     Date Paid: \_\_\_\_\_

Season Year: \_\_\_\_\_

**Please attach the following documents:**

\_\_\_\_\_ Written approval from NSB Health Dept. Permit # \_\_\_\_\_.

\_\_\_\_\_ City Business License or Non-Profit # \_\_\_\_\_.

\_\_\_\_\_ Commercial General Liability Insurance

\_\_\_\_\_ Employer's Liability Insurance

\_\_\_\_\_ Worker's Compensation # \_\_\_\_\_.

**SIGNATURES**

I have read and understand the Conditions of the Concessions Permit. I will abide by the guidelines of the agreement, follow State and Local requirements, meet fee requirements, and provide quality service to patrons.

Concessionaire: \_\_\_\_\_ Date: \_\_\_\_\_

UIC Lands Manager: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied